

**CATASTROPHIC ILLNESS IN CHILDREN RELIEF FUND COMMISSION**  
**POLICY/ADMINISTRATIVE PROCEDURE**

<b>SUBJECT:</b> Clinical Social Work
<b>EFFECTIVE DATE:</b> 4/14/2021
<b>AUTHORITY:</b> N.J.S.A. 26:2-154(b), 156 N.J.A.C. 10:155-1.14(a)(2) Commission Minutes: 4/14/2021

I. POLICY STATEMENT:

The Catastrophic Illness in Children Relief Fund may reimburse expenses related to psychotherapeutic counseling by clinical social workers for New Jersey children that meet all other criteria for reimbursement by the Fund.

In determining providers' eligibility for reimbursement (N.J.A.C. 10:155-1.11(a)(4)), the Fund may reimburse a licensed clinical social worker (LCSW), or a licensed social worker (LSW) when under the ongoing supervision of a LCSW, in accordance with the standards set forth in N.J.A.C. 13:44G, "State Board of Social Work Examiners."

Clinical social work services will only be reimbursed when they directly involve the applicant child. Family counseling where the applicant child is not present will be ineligible for reimbursement.

Any payments for clinical social work are subject to the limits on Fund disbursements (caps) described at N.J.A.C. 10:155-1.7.

II. DEFINITIONS:

**Clinical social work** means the professional application of social work methods and values in the assessment and psychotherapeutic counseling of individuals, families, or psychotherapy groups. See N.J.A.C. 13:44G-1.2.

**Clinical social work services** include, but are not limited to, clinical assessment, clinical consultation, psychotherapeutic counseling, client-centered advocacy, and clinical supervision of individuals pursuant to the standards set forth in N.J.A.C. 13:44G-8.1.

II. PROCEDURE:

When processing applications with clinical social work expenses, staff should request:

1. Physician diagnosis and authorization of clinical social work services;

2. State licensure and credentials of the therapist (LCSW, or LSW under supervision of a LCSW);
3. Clinical summary reports signed by the provider, including service dates, long- and short-term goals and reference to any coordination with other providers;
4. Itemized bills for services, including name of child, date of service, and nature of service;
5. Insurance status and explanations of benefits (EOBs); and
6. Proof of payment.

**PREPARED BY: Christian Heiss**  
**DATE: December 9, 2020**